



Questions and Answers

FY2024 STOP Violence Against Women Act (VAWA)

Responses to questions will be posted to this document within 7 calendar days of receipt.

The deadline for receipt of written questions is **Friday, May 3, 2024 at 5:00 p.m.**

Please submit your questions to mbcc@mt.gov.

Q1: In "Supplement - 4. Equal Employment Opportunity (EEO)", the instructions for the EEO Reporting Tool are not working. Can you supply working instructions?

A1: Updated instructions can be found on the MBCC website at:

<https://mbcc.mt.gov/docs/Funding/Subgrantee-Resources/EEOP-Reporting-Instructions.pdf>

The link to follow to the DOJ site is: <https://www.ojp.gov/program/civil-rights-office/equal-employment-opportunity-program-eeop-faqs>

Q2: Section: Application Forms; Supplement 1. Applicant Information

My agency's EIN is for the entire City, but this grant application is only for the police department, and specifically only for the separate budget of the DV program within the department. Regarding the 'prior MBCC funding' question, in previous years we have only listed prior MBCC grants that the DV program received. Should the application actually list all of grants administered through the MBCC and awarded to the PD as a whole? Or to the City as a whole? Or is it correct to only note the grant received by the DV program similar to the instructions on the Financial Resource Disclosure form?

A2: Only include information for the Police Department on this form.

Q3: Budget section:

Can you clarify a bit more on the difference between in-kind and cash matches? For example, if an existing employee is devoting a % of time toward the project, would that be considered "services" under the in-kind match definition?

A3: Anytime when cash is exchanged, that is a cash match. If an employee is devoting a percentage of time to the project and they are paid by county funds, that would make it a cash match. In kind could be donations such as socks, clothing, toiletry items, volunteer hours, donation of services, etc.

Q4: I have a question about the amplifund form. I am uploading the VAWA grant for Missoula's Justice Court and am not sure if it's more important that we click county or municipal court/district since there is no justice court option.



A4: Choose the District Court for your court activities in this section.