



Questions and Answers

2023 Title II Juvenile Justice Formula Grants

Responses to questions will be posted to this document within 7 calendar days of receipt.

The deadline for receipt of written questions is **Tuesday, June 7, 2023 at 5:00 p.m.**

Please submit your questions to mbcc@mt.gov.

Q1. Are travel fees for a consultant outside of the \$650/day cap by the federal gov for a consultant contracted rate? If so, do we list this in the budget category under Consultant?

A1. The federal \$650/day cap (or \$81.25/hour) for consultants is applicable for the total hours spent on the project. This includes travel time. Actual travel costs (lodging, mileage, airfare, per diem, etc.) are separate from the maximum daily rate but can be a line item within the consultant budget category. We need the application budget to be as detailed as possible as this gives us understanding of the project. Please consolidate your budget after the award as it is easier to report and prepare payment requests. Often MBCC's staff has questions during a report review, and we refer to the original application pre-award budget and budget narrative.

Q2. What do we need to do if our consultant fee is more than the \$650/day? Do we need prior approval before applying for this? Or do we put this in our budget and if our grant is approved than get approval for the consultant fee if it is more than the \$650/day?

A2. MBCC can reimburse agencies for consultant fees up to \$650/day (\$81.25/hour). As stated above, this excludes costs for their travel, supplies, etc. Any remaining costs must be paid using non-federal funds. For example, if the consultant requests \$750 for one 8-hour day (\$93.75/hour), the applicant would be responsible for the \$100 in excess of the federal consulting rate. The applicant should discuss how they will cover the remaining costs in the budget and budget narrative.

Q3. Have the Logic Model and Evaluation Plan been removed from the grant application this year?

A3. The Logic Model has been removed from the grant application this year. The Evaluation Plan was absorbed into the Performance Plan category by adding activities and tracking mechanisms beneath each goal.

Q4. This year we had to consolidate our budget after we were awarded - should we enter our original budget application in the form of the consolidated budget or should we enter every line item separately and plan to consolidate if we get awarded?

A4. Applicants should not attempt to consolidate their budget until they receive an award letter from MBCC.



Q5: Is the same entity able to apply for two grants during this granting period? The Public Schools is applying for a Title II Juvenile Justice Formula Grant to implement restorative practices. The Public Schools would also like to apply for a Byrne State Crisis Intervention Program in collaboration with the Police Department SROs who serve in our schools.

A5: Yes, it would be acceptable for the Public Schools to apply under both Title II and Byrne SCIP programs. Programs should be clearly separated to avoid duplication of funds.

Q6: What is the general cost to register for the Crime Prevention Conference? If unknown for this year, can you provide the cost for last year?

A6: The registration fee for the 2023 Crime Prevention Conference will be the same as last year, \$125.00.

Q7: Does the state rate apply for the hotel costs for the MBCC Conference or is there a special rate we can use in the budget calculations since the conference is held at an onsite hotel/conference center?

A7: Yes, the state rate applies for the hotel costs for the MBCC Conference.

Q8: I'm attempting to create an EEOP account for our organization and the link in the tool kit does not take me to the "register new user page." I instead get sent here: [Civil Rights | Equal Employment Opportunity Plans | Office of Justice Programs \(ojp.gov\) \[ojp.gov\]](#).

A8: It appears that OJP is in the process of creating a new Equal Employment Opportunity Plans (EEOP) Reporting Tool, which will be released on June 5th. If the EEOP website is not available when submitting the application, please fill out this form ([cert.pdf \(ojp.gov\)](#)) and upload it to the EEOP section in your application. There is a space to write your agency's DUNS number, but please use your current UEI number. Uploading this form will satisfy the application requirement. If your grant is awarded, you will be asked to complete the online EEOP Reporting Tool prior to receiving funds.