



## Questions and Answers

### 2022 Title II Juvenile Justice Formula Grants

**Responses to questions will be posted to this document within 7 calendar days of receipt.**

**The deadline for receipt of written questions is **Tuesday, June 7, 2022 at 5:00 p.m.****

Please submit your questions to [mbcc@mt.gov](mailto:mbcc@mt.gov).

**Q1.** My organization type is not included under Organization Details. How should I respond?

**A1.** Some organization types were unintentionally excluded from this list. The excluded types include: District Court, Municipal Court, Private/Non-profit, and Private/For-Profit. Since the applicant must respond to this question before submitting the application, MBCC recommends that Private Non-Profits and Private For-Profits select "School District," and District/Municipal Courts select "County." However, any selection will allow you to proceed without an effect on your application's score. The documents that are typically requested from non-profits during the application process (Documentation of Nonprofit Status, List of Board Members, and Certificate of Exemption for Hiring Practices on the Basis of Religion) will be requested from successful applicants with their other award documents.

**Q2.** One section of the funding opportunity states that the project period is 15 months, but the project period dates only reflect one calendar year. Which is correct?

**A2.** There was an error. The correct project period is 12 months (January 1, 2023-December 31, 2023).

**Q3.** Are nonprofit agencies and organizations responsible for reporting crime data?

**A3.** No, nonprofits are not responsible for reporting crime data. B-05 Crime Data Reporting Policy only applies to applicants that are local law enforcement agencies.

**Q4.** What dataset should we use to complete the "Total Population of Youth Ages 10-17" line of the Racial and Ethnic Disparities form?

**A4.** The funding opportunity does not specify which data source must be used for county-level population data. Applicants may refer to the Easy Access to Juvenile Populations (EZAPOP): County Comparisons dataset ([Easy Access to Juvenile Populations: County Comparisons \(ojjdp.gov\)](https://ojjdp.gov/easypop)). This is the same tool used by MBCC to analyze state-level population data. When using this tool, please make sure that the correct state, most recent year, age, and race/ethnicity filters are selected. Also, please note that EZAPOP will not provide data in the "multiracial" or "unknown" categories. For consistency with state data, MBCC recommends that applicants include all Hispanic youth (regardless of race) in the Hispanic/Latino column of the R/ED data table and only include non-Hispanic youth in the White, Black, American Indian, and Asian columns.



**Q5.** I am having a hard time finding links to additional information in AmpliFund. How should I proceed?

**A5.** Hyperlinks are directly embedded in the text. If you have difficulty seeing the color of these links (a very light green), MBCC recommends hovering over the text with your computer mouse as you read through the application. When you come across a hyperlink, you will be able to click on it. A small black box with the hyperlink address will also appear in the bottom left corner of your screen. MBCC recommends doing this throughout all sections of the application, but especially the Program Information, Application Instructions, Budget Instructions, Performance Plan Instructions, and Application Processing & Award. Please note that hyperlinks will only work in AmpliFund. You will not be able to access the links if you downloaded the application as a pdf.

**Q6.** My organization is a nonprofit located on a reservation. Do we need to submit a Tribal Resolution with our application?

**A6.** No, only official tribal entities need to submit a Tribal Resolution.

**Q7.** I'm trying to sign my EEOP Certificate of Exemption, but it's asking for a Vendor Number and I'm not sure what this is--I have our EIN and Unique Entity Number but not Vendor.

**A7.** The Vendor Number on the Equal Employment Opportunity Program (EEOP) Certification Form only applies to the direct recipient of federal funds (MBCC). Subrecipient applicants do not need to include a vendor number.

**Q8:** What type of written documentation do I need to submit if my organization plans to use the 10% de minimis indirect cost rate?

**A8:** Applicants without a federal indirect cost rate agreement do not need to upload any additional documentation. In the budget narrative under indirect costs, please state your intent to use the de minimis rate and confirm that your organization does not currently have a federal indirect cost rate agreement. Please also acknowledge that you have read and understand the explanation of indirect costs in 2 C.F.R. 200.414.

**Q9:** Can Title II grant funds be used to fund the salary of a staff member who is working remotely in a different state?

**A9:** MBCC is not currently aware of any policies regarding the allowability of personnel costs for out-of-state employees. The budget narrative should include a detailed explanation of why this staff member was selected, the impact (if any) of their remote status on the quality of work or client services, costs savings, and any other relevant justification for the use of an out-of-state employee. Approval is at the discretion of MBCC and must be documented prior to the obligation of funds.