



## Questions and Answers

### Sexual Assault Services Program (SASP) - 2022

The deadline for receipt of written questions is **closed**.

**Q1.** I wanted to get clarification about word count or overall length limits for each of the areas in the funding request. I saw that the executive summary overview was very clear in describing the length of the answer for that section. I did not see anything similar with other areas. I know last year that was an issue for several applicants because in prior years there were limits. Are there going to be limits once inside the AmpliFund application? It would be very helpful to have limits.

**A1.** Unless specifically noted there are no limits in response areas.

**Q2.** We plan to work with several contractors (e.g., web design, communications specialist, bookkeeping/accounting) during the upcoming fiscal year, and want to be sure we're including all of the necessary information in the budget narrative. We're located in a remote area with limited options for qualified contractors (and would prefer to hire locally, if possible). The work will not exceed the Simplified Acquisition Threshold. Do we need to include information about our acquisition process in that case, or simply include the name/service/rate/etc. for each individual contractor?

**A2.** If the amount falls under the simplified acquisition threshold then you do not need to include any information about the process. You need to ensure that the rate does not exceed the federal allowed limit of \$650 a day or \$81.25 per hour for up to 8 hours in a day.

**Q3.** How do we best determine whether a budget item falls under Contracted Services or Other? For example, we have a contract in place for janitorial and security services, both of which are listed as examples under the "Other" category in the application guidelines. How do we differentiate between different types of contracted work -- e.g., grant writer vs. janitor vs. accountant, etc.?

**A3.** If the client receives direct benefit of the service then it goes into contracted services. Contracted Services generally include those services that are benefiting an applicant's clients. For example: A contract with a licensed therapist. Other: rent, reproduction, telephone, janitorial or security services, and investigative or confidential funds.

**Q4.** Is there an error in cell B41 of the Financial Disclosure Template?

**A4.** You are correct, there is an error in the Financial Disclosure spreadsheet. We are unable to change the spreadsheet that is attached to the RFP. This spread sheet has no bearing on the scoring of your grant as long as it is completed. Please fill out the form and attached it to your submission.

**Q5.** Can we use a cost application plan based on % cost of SASP project as related to total budget rather than square footage, particularly if our physical space is not separated among different projects?

**A5.** All cost allocation plans must be based in fact. Budgeted amounts are not facts so it is unallowable.



**Q6.** Could the allocation be based on previous year's % SASP to total expenses?

**A6.** Yes, provided you mean prior years actual SASP expenses compared to the entity's actual total expenses.

**Q7.** Why did you select 'Non-Grant Funded' for each line item?

**A7.** I do that as a personal preference when setting up each line item budget. I view it as giving me more control over each item. If you know that a budgeted line item will not be providing match you do not need to select "Non-Grant Funded."